### **Atkins Public Library Board Agenda**

### Tuesday, February 6th, 2024 @ 4:00pm

### **City Council Chambers**

### Call meeting to order

### **Approve Secretary's Report**

### Financial Report

Requested

### **Unfinished Business**

- Unpaid bills (Quill, Absolute Science) Was discussed at City Council meeting. Mayor shared he sent an email to the Library Board President with contact information for Auditor. Board President is to reach out to Jim Cunningham, Auditor to discuss and provide guidance per Mayor.
- Rollover of unused expenditures. (Future)
- Review Proposed FY25 Library Budget (motion)

### **New Business**

- Review Internet Policy
- New Vendor Discussion

### **Public Comments**

#### Reports

Board's Report

Director's Report

### Bills to be approved

ATC	Phone	0013000600	\$68.20
Baker&Taylor	Books	2038032944	\$251.63
DP Properties LLC	Cleaning	100512	\$508.00
Smart Apple Media	Books	ARU0366006	\$39.98
Demco	Office Supplies	7423410	\$101.61

**Total Expenses-**

\$969.42

# Bills previously approved and submitted for payment.

Quill (open acct 2009)	INVQL6299697	\$309.71	Submitted 5/3/2023
Absolute Science	Invoice	\$500.00	Submitted 8/17/2023

## <u>income</u>

Total Income for Library	\$1,492.65
Copies for January	\$31.40
Benton County FY24 3 <sup>rd</sup> Quarter Allocation	\$1,461.25
Park Rentals for City January	\$385.00

Total Income collected for the City of Atkins

\$385.00

Set next board meeting.

<u>Adjournment</u>