

Atkins Public Library Board Minutes

September 1st, 2026 @ 4pm

City Council Chambers

Call meeting to order- Fiala called the meeting to order. Present were Scheer, Lapan, Carney and Duball. Absent- Lochner

Secretary's Report- Motion made by Scheer to approve secretary report, Lapan seconded motion, motion carried.

Financial Report- Scheer made motion to approve financial report, Fiala seconded, motion carried.

Unfinished Business-

New Business-

- Director updated the Board on the fundraising that the FAL is kicking off with the Puzzle Palooza on September 24th at the Legion. This fundraising will be to update our teen area and look at updating the patio to have a cozy outdoor space in the future.

Public Comment-

Boards Report-

Director's Report-

- The library had 310 patrons in the month of August, 416 attending programs, with a total of 1,142 using the library.
- Held 57 programs for the month of August.
- The library had 574 check-outs, 688 check-ins, 142 renewals, and 31 in house use.
- The library had 7 patrons added to our library family this month.
- Library has added 127 new holdings to our library.
- Music On Main on August 22nd was well received. Staff had 28 kids painting kindness rocks and many tattoos were given. Had great comments from public.
- Director completed following reports for the State Library; Open Access, Interlibrary Loan, and Direct State Aid.
- Director is working on the FY26 Public Library Annual Survey which is due by October 31st, 2026.
- Staff has been working on adding a couple new programs a month that flow into the evening hours to see if we reach more of the community. Read and Roar, Imagination Studio, Mocktails and Trivia, Puzzle Palooza, Plant Swap, Meet & Greet, just to name a few that we are doing at this time. More to come!

- Director will be visiting the Atkins Elementary School to see about starting a partnership with teachers. Presenting a couple different ideas for them to choose what they feel works for them. One is a teacher library partnership where we would create classroom book bundles around what they're teaching. Also holding a classroom vs. classroom reading challenge.
- We have our local Atkins Community Meet & Greet for clubs and organizations on September 24th at the Library. This is our second one that we have held.
- Director is working with contractors in the workroom space to have a better workflow and help us with setting up the Makerspace. Received a second layout and waiting on the bid to come it.

Bills to be approved- Scheer made a motion to approve bills, Carney seconded motion, motion

Walmart	Program supplies	TC#07877673757222985720	\$36.36
DP Properties	Cleaning	INV#100704	\$635.00
ATC	Phone	ACCT#0013000600	\$69.59
Amazon	Books	INV#1JL61FXJ67YC	\$202.59
Amazon	Books/program/supplies	INV#1RLH19DKF3MK	\$445.27
Iowa Secretary of State	Notary Commissions	Transaction#4959557	\$30.00
Book Systems, Inc	Atrium Software	Invoice#149356	\$1249.00
Iowa Secretary of State	Notary Commissions	Transaction#4972241	\$30.00
Total			\$2,697.81

August Income

Copies	\$27.15
Puzzle Palooza	\$60.00
Damaged Book Fee	\$11.00
TOTAL	\$98.15

Next meeting: October 5th, 2026

Adjournment- Lapan made a motion to adjourn the meeting, Scheer seconded, motion carried.

John Fiedler Date: 9/1/26

Donna R. Scheer Date: 9-1-2026