

## Atkins Public Library Board Minutes

June 16th, 2025 @ 4pm

### City Council Chambers

**Call meeting to order-** Fiala called the meeting to order. Present were Scheer, Carney, Lapan and Duball. Welcomed new Board Member Rita Lapan. Absent- Lochner.

**Secretary's Report-** Motion made by Scheer to approve secretary report, seconded by Carney, motion carried.

**Financial Report-** Requested May. Have not received it at this time.

### **Unfinished Business-**

- Discussion on issue with amazon and credit line. Director did discuss with Interim City Clerk before today's meeting. Board is questioning why this has not been resolved? Director has even called amazon. Director was told it was the administrator on the account who would need to make changes so the Director could use Library CC for orders when the credit limit is used. We have been unable to order our mailbox, alone with other supplies and books needed. This issue has been ongoing since the middle of April.
- Job posting. Carney made a motion to approve Job Posting for Library Assistant, Fiala seconded, motion carried.

### **New Business-**

- Discussion on charging in the future for use of the meeting rooms in the Library. Board talked about revenue and that it would be a good decision to look at charging for the rooms. Director will look at other Library's to see what they are charging. Scheer made a motion to approve generating revenue with the use of the meeting rooms in the Library, Carney seconded, motion carried. Director will work on Policy.

**Director's Report-** Director shared how Library kickoff was a huge success. We have over 260 attending. We have 110 kids signed up for the Summer Reading Program. We have had a wonderful donation of art supplies from Harrison School.

**Bills to be approved-** Scheer made a motion to approve bills, Carney seconded motion, motion carried.

### **Bills to be approved**

Baker&Taylor	Books	2039108354	\$139.62
Amazon	Books/SRP	1H3L-L19Q-7DFH	\$54.96
DEMCO	Supplies	7655404	\$484.67
DEMCO	Library Cards	REF#5136030000	\$795.00

Total Expense

\$1,474.25

Set next meeting- July 1st @ 4PM

Adjournment – Carney made a motion to adjourn the meeting, Fiala seconded, motion carried.

John Fiala Date: 6/16/25

Gerry Carney Date: 6/16/25