

Atkins Public Library Board Minutes

July 1st, 2025 @ 4pm

City Council Chambers

Call meeting to order- Fiala called the meeting to order. Present were Scheer, Carney, Lapan, Lochner and Duball.

Secretary's Report- Motion made by Scheer to approve secretary report, seconded by Carney, motion carried.

Financial Report- Reviewed May's expense/revenue report. Lochner made a motion to approve financial report, Scheer seconded, motion carried.

Unfinished Business-

- Mailbox was purchased. Waiting to see if the City will be installing it for the Library or if it is something we can do on our own. Director will ask if this is something we can do on our own.
- Discussion on where we would like to advertise for our new hire. Lochner suggested asking local community pages to post for us.
- Discussion on keeping Addesyn on payroll to help fill in as needed. Carney made motion to keep Addesyn on payroll, Fiala seconded motion, motion carried.

New Business-

Director's Report-

Director shared that SRP has been going good. Lack of volunteers has been an issue this year.

We did not get our Book Drop purchased in FY25 due to the construction and the boards decision to hold off until construction is complete. Not sure about placement when all is done.

Bills to be approved- Scheer made a motion to approve bills, Carney seconded motion, motion carried.

Demco	Library Cards		\$854.32
Entertainment Group	Magician Program	Invoice	\$550.00
Baker&Taylor	Books	2039150039	\$17.10
Amazon	CC/Copy Paper	#113-0804762-8638640	\$91.87
Amazon	CC/Mailbox/books/SRP Supplies	#113-3380389-0716217	\$626.88
DP Properties LLC	cleaning	#100542	\$508.00
ATC	Phone	0013000600	\$74.06
Walmart	CC/Tables/totes/supplies (SRP)	TR#05293	\$513.83

Total Expense

\$3,236.06

Set next meeting- July 30th, 2025

Adjournment – Carney made a motion to adjourn the meeting, Scheer seconded, motion carried.

Edithella Schan Date: 07-01-25

John Fiala Date: 7/1/25